



South Farnham Educational Trust

●●●●● The Continual Pursuit of Excellence

Cycle to School Policy



**Brighton Hill
Community
School**

Making success inevitable

REVIEW DATE:

JANUARY 2026

NEXT REVIEW DATE:

JANUARY 2028

Introduction

- Students of all ages are allowed to use bicycles to travel to and from school
- It is the responsibility of the Parent / Guardian to inform the school if they wish for their child to cycle to and from school
- Parents / Guardians are responsible for the roadworthiness of the bicycles. The school takes no responsibility for the roadworthiness of the bicycles
- Parents / Guardians are advised to take out insurance cover for bicycles as the school carries no insurance cover for loss or damage
- Neither the Governors of the school, South Farnham Educational Trust, Hampshire County Council, the Headteacher or Staff accept any liability whatsoever for damage to or loss of bicycles whilst on the school premises and will not be liable for death or personal injury unless they were negligent
- Students riding their bicycle to school must enter and exit the school site via the Quilter Road gate. This is a pedestrian area so cyclists must dismount at this point. Students are asked to enter the school site via this entrance to avoid heavy traffic that is often present at the entrance and exit to the school car park during the start and end of the school day
- The school reserves the right to ban any student from cycling to/from school for persistently failing to follow the expectations set out in this policy. The school may implement this ban if there are health and safety concerns

Bicycles

- It is requested that Parents / Guardians read this policy and complete the electronic form (found here: <https://www.brightonhill.hants.sch.uk/bh-file-library/CycletoSchoolPolicy.pdf>) to declare their understanding of our recommendations before students cycle to school for the first time
- Spot checks will be completed to confirm that parents of cyclists have completed the form linked above.
- It is highly recommended that students wear appropriate headgear, e.g. bicycle helmet. It is the parents responsibility to ensure their child has a bicycle helmet and wears it whilst riding to and from school.
- It is highly recommended that bikes are fitted with working lights, particularly in the winter months where light may not be at its brightest at the start and end of school days.
- It is highly recommended that students wear reflective items (e.g. high visibility vests/jackets) over the top of their school coats when cycling to school. These high visibility items of clothing can then be stored when the students arrive safely at school.

- The only locations bicycles may be left are the bicycle shed and outside the Community Hall paved area (inside the perimeter of the green security fencing)
- Bicycles must be padlocked on arrival at school and should remain secured until the end of the school day.
- Bicycles must not be loaned to other students
- Parents / Guardians are advised to get their child to take the Cycling Proficiency Test
- Parents / Guardians should be aware of the 'Travel to School' map found in the school information section of our website. This resource can be located here:
<http://www.brightonhill.hants.sch.uk/assets/BrightonHillSchoolJourneyMap.pdf>

Rules for Children who Cycle to School

1. No student should bring a bicycle onto school premises unless their parent has already completed the MS form disclaimer (form found here: [Cycle Permit Application](#))
2. Students living within a reasonable walking distance of school are encouraged to consider whether bringing a bike to school is necessary.
3. Child cyclists must observe the Cyclists' Code, and permission to bring a cycle onto the school premises will be withdrawn unless the child shows an adequate knowledge of the Code:
 - a) In meeting traffic, keep to the left; in overtaking, always pass on the right.
 - b) Signal with right hand when you wish to turn to the right, and with the left hand for a left turn. Give plenty of notice to oncoming traffic, but better still get off the cycle and walk with it when turning right.
 - c) Be courteous to other road users.
 - d) Never ride more than two abreast; in traffic always ride in single file.
 - e) Never ride in the middle of the road, even when the road is clear.
 - f) When turning from one road into another, keep to the left-hand side of the road from which you are turning and do not cut the corner. Refer to point b.
 - g) Never carry anyone on the cycle.
 - h) Never carry bags hanging from your handlebars.

- i) When the road is wet, ride with special caution and do not apply your brakes suddenly.
- 4. Cyclists must enter into Quilter Road and dismount before walking the cycle into the school grounds via the pedestrian area at the Quilter Road gate. This is to reduce the risk of students encountering traffic at the entrance and exit of the school park at potentially busy times within the school day; therefore, reducing the risk of any possible accident which may result in injury.
- 5. Cyclists must dismount before entering the school gates and must not cycle on the school premises. On leaving school, students must not mount until they are on their correct side of the road, facing the direction in which they intend to ride.
- 6. Permission to cycle to school will be withdrawn from students who break the terms of this policy