

CONTACT US

Brighton Hill Community School
Brighton Way
Basingstoke
RG22 4HS

Our telephone number (01256) 350606

Reception is open from 8:00am to 4:30pm each day. At other times and particularly busy times there is an answer phone service.

Our fax number (01256) 840116
Our email address is admin@brightonhill.hants.sch.uk
Our website address www.brightonhill.hants.sch.uk

Email addresses
Mr C Edwards
headteacher@brightonhill.hants.sch.uk

Mr D Du-heaume
dduhaume@brightonhill.hants.sch.uk

Mrs J Pratt (Chair of Governors) contact via our main telephone number

For regular school updates Follow @brightonhillsch on twitter

**Brighton Hill is
welcoming and
inclusive.**

Ofsted 2022



WELCOME TO BRIGHTON HILL COMMUNITY SCHOOL

SCHOOL INFORMATION PACK FOR NEW STARTERS

SEPTEMBER 2024

Lessons are calm and focused. When asking pupils about this, one simply explained, 'It's how we do it here.'

Ofsted 2022



**Brighton Hill
Community
School**
Making success inevitable

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WELCOME FROM THE HEADTEACHER

Dear Parents/Guardians,

It gives me great pleasure to welcome your child and your whole family to Brighton Hill Community School. We are delighted that you have chosen our school for your child and look forward to working very closely with you over the five years for which he/she is in our care.

Our school is an environment where students are happy, safe and thriving. Our dedicated staff ensure that every student is given the personal care that they need, removing all barriers and ensuring that success becomes inevitable. We have a huge amount to offer our students and know that your child will find themselves welcomed warmly to our school, ensuring a smooth, happy transition to secondary school.

Academic excellence is at the heart of what we do and we make it our mission to ensure that our students leave with the best set of qualifications possible. However, we are also committed to educating students "outside the classroom" and we have a number of exciting programmes and interventions which will help your child to develop key skills such as confidence, character and resilience.

This information pack has been designed to be a useful source of reference about the school.

Hopefully it will answer a number of questions you may have at this point and we hope you find it beneficial. Please do not hesitate to get in touch if you have any comments or questions. Additional information can be found on our school website at www.brightonhill.hants.sch.uk

We very much look forward to working with you and your family throughout the coming years.

Mr C Edwards
Headteacher



The importance of
kindness is at the heart
of the school's ethos.



TRANSITION TIMELINE

My name is Mr Du-Heaume and I am the Transition Learning Manger at Brighton Hill School. My role is to prepare a first class transition experience for your child, so they feel equipped to start their journey with us in September. If you have any questions along the way, please don't hesitate to get in contact with me here at the school.

The following is a list of events designed to help with the transition from primary school to secondary school. The events are displayed chronologically, with more information about each of the events following.

Date	Event
March 2024	Welcome letter from Mr Edwards (Headteacher)
April 2024	Welcome pack sent via post
June 2024	Student meets with Mr Du-heaume at junior school
July 2024	Induction days
September 2024	Start at Brighton Hill school

*Additional visits can be organised through your junior school and/or through Mr Du-heaume at Brighton Hill School.

What is the transition process into Brighton Hill Community School?

During your child's final year at Primary School, Mr Du-Heaume (Head of Year 7) visits the school to meet all future students and to talk to class teachers and the Headteacher. This is an important part of your child's introduction to our school.

During the summer term Year 6 pupils will visit the School, perhaps on several occasions. This important step in Primary to Secondary transition helps to ensure that we get to know our future students and their needs as fully as possible before they join us in Year 7. This means that we can begin productive work immediately in September to maximise learning, and that we can also ensure that students experience a smooth and happy transition from Primary school.

Induction Days

In July the new Year 7's will spend both days in our school. The day begins at 8.25am and will end at 3.00pm. Students will be based in their new tutor groups for the whole day and will take part in a series of 'taster' lessons.

The purposes of the Induction Days are to enable our new students to:

- Get to know their way around the school a little better
- Get to know other students in the Tutor Group who are new to them
- Begin to make new friends
- Get a feel for how the lessons will work and what the classrooms are like
- Ask questions about life at Brighton Hill Community School
- Find out about the lunchtime arrangements, including clubs and activities

Parents evening

Year 6 students and parents will be invited into school between the induction days to meet key staff. This will be another opportunity to see our school, receive further information and meet other families. Tutors will endeavour to be in attendance, however any new staff to the school may not be there.

Pupils are eager to explain why they believe that Brighton Hill is such a special school.



Mr Du-heaume
Head of Transition and Marketing

MEET THE TEAM KEY STAFF AT BRIGHTON HILL COMMUNITY SCHOOL



Mr Edwards
Headteacher



Ms Halsey
Deputy Headteacher



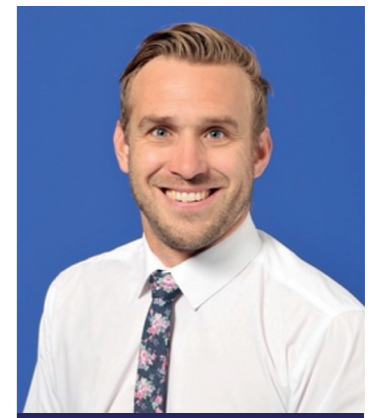
Mr Watkins
Deputy Headteacher



Mr Wilkinson
Deputy Headteacher and Designated Safeguarding Lead (DSL)



Mrs Hallum Barnard
Assistant Headteacher



Mr Beeching
Assistant Headteacher



Miss Thomas
Family Support worker and designated safeguard lead



Ms Heath
SENDCo and designated safeguard lead



Miss Jawad
Well-Being Centre Manager and Student Support Coordinator

WHAT DOES THE SCHOOL DAY LOOK LIKE?

Here is an example timetable that a year 7 student might follow.
Note tutor times at the beginning and middle of the day.

	Mon	Tue	Wed	Thu	Fri
Tutor time 8:25am - 8:45am	Tutor time S9	Tutor time S9	Tutor time S9	Tutor time S9	Tutor time S9
Lesson 1 8:45am - 9:35am	Maths M9	Science S9	Technology TE3	History H10	Computing TE3
Lesson 2 9:35am - 10:25am	PE	Maths M9	Technology TE3	English L10	Drama THE
10:25am - 10:40am	Break time				
Lesson 3 10:40am - 11:30am	Dance LP	PEB H9	English L10	Science S9	Science S9
Lesson 4 11:30am - 12:20pm	Art A1	English L10	Maths M9	Maths M9	Geography H10
Tutor time 12:20pm - 12:50pm	Values and MyWorld				
12:50pm - 1:20pm	Lunch time				
Lesson 5 1:20pm - 2:10pm	English L3	Geography H10	French H5	French H7	Maths M9
Lesson 6 2:10pm - 3:00pm	Science S9	History H5	PE	Music MU2	English L10



Leaders and governors
constantly focus on
their vision of 'making
success inevitable'.



WHAT DO I NEED TO PACK IN MY BAG FOR MY FIRST DAY?



General equipment

1. Pencil case
2. Black, blue, red and green writing pens
3. Pencil
4. Rubber
5. Ruler
6. Pencil sharpener
7. Highlighters
8. Colouring pencils/pen
9. Protractor
10. Scientific calculator
11. Water bottle
12. Pritt stick
13. Scissors

Specialist subject equipment

14. Collins French/ Spanish pocket dictionary (or equivalent)
15. PE kit (see additional information for more details)
16. Apron for Technology
17. Board pen



WHAT ARE THE EXPECTATIONS FOR HOME LEARNING?

When implemented effectively, home learning can raise student attainment and the quality of the educational experience we provide to students and parents. However, we also acknowledge that this is potentially an area of significant change from primary school and therefore, has the potential to cause anxiety amongst our Year 7 students.

In order to support our Year 7 students with their transition to secondary school, we will be setting a series of 'Fundamental' home learning tasks to support students in understanding the home learning systems and processes at Brighton Hill. Following these orientation tasks students will only receive home learning in English, Maths and Science until the October half-term.



Our full Home Learning policy is available for you to view on our website and using this QR code, but below are some key, helpful excerpts.

Principles Underlying the Home Learning Policy

- The purpose of home learning should be clear to students
- Home learning should be accessible to all students without the need for significant parent/carer involvement
- Home learning should not be restricted to certain subject areas. It should reflect the breadth and balance of the curriculum.
- It is at each faculty's discretion to determine the length and frequency of the home learning set, depending upon the nature of their subjects and the frequency of lessons assigned to each faculty. Some faculties may choose to set a longer task once a week, whereas others may choose to set a shorter task after each lesson.
- As a guide, Years 7 and 8 should spend, on average, between 45 minutes to an hour per evening on home learning set by faculties or on self-guided study

The Role of Parents/Carers

Parents/carers have a key role to play in ensuring that home learning is completed to the best of their child's ability. They are encouraged to provide practical support for home learning by:

- Establishing a routine whereby home learning is given a recognised place in home life
- Discussing home learning with their child regularly
- Taking a supportive role in their child's home learning, for example by quizzing them on knowledge to be learned



- Checking and signing the Student Planner weekly
- Providing an appropriate place where study can be undertaken

Checklist for Helping Your Child with Home Learning

- Help your child to get organised. Does your child need to make a home learning plan?
- Encourage your child to develop good study habits (e.g. scheduling enough time for big assignments; making up practice tests; quizzing and self-quizzing)
- Talk with your child about his/her home learning tasks. Does he/she understand them?
- If a problem comes up, encourage your child to seek advice from the teacher ahead of the deadline.

The Role of the Student:

- Students are responsible for completion of home learning to the best of their ability and on time
- Students must record all home learning tasks in their Student Planner
- Students should plan their time carefully to ensure that workload is as evenly spread as possible
- When students are asked to revise and revisit knowledge that has been taught in lessons, they should actively self-quizz to aid retrieval of this information to be learnt
- Students should seek appropriate support to ensure that they are able to complete tasks set for home learning. This may involve attendance at Home Learning Support Club or seeking clarification from the class teacher.

WHAT IS THE FOCUS DURING TUTOR PERIODS?



Please ensure that your child gets into the habit of arriving at School between 8.15 and 8.20am ready for all students to be in their Tutor base at 8.25am.

However, our school site is accessible from 7.30am each day, when breakfast club is available in the Wellbeing Centre.

The functions of the tutor registration periods are to:

- Register student attendance at the beginning of the morning session
- Oversee the general welfare of the student
- Administer the formal tutorial programme
- Inspect uniform and check students are prepared for work
- Collect absence notes written by parents from students returning to school after absence
- Exchange information (e.g. give out notices)
- Take part in whole school literacy and numeracy tasks

The Tutor Programme

We have carefully devised our tutor programme for Year 7 to meet their age appropriate needs and complement their subject learning journeys through further delivery of literacy, numeracy and employability skills, weaving in Values strands (which incorporate all aspects of Personal, Social, Health and Economic education including Relationships and Sex Education; Citizenship; Spiritual,

Moral, Social and Cultural development; the Prevent Duty and British Values) throughout the programme. Through the delivery of these Values strands, we ensure that our students have the understanding of the world around them and the life skills that will enable them to grow into empowered, well-rounded individuals who are able to live safe, happy and fulfilling lives and make a positive contribution to society.

Below is an example programme for morning tutor time for Year 7:

MONDAY
Silent Reading

TUESDAY
Numeracy
The tutor group develop their problem solving skills by completing a numeracy challenge.

WEDNESDAY
Assembly
The themes for assemblies are usually based around a Values strand or topical issue.

THURSDAY
Literacy
Tutor reads an agreed text to the group with discussion.

FRIDAY
My World
Students discuss key values topics with tutor group.

WHAT DO I NEED TO KNOW ABOUT PUNCTUALITY AND ATTENDANCE?

A high standard of attendance and punctuality is essential for your child's education and progress; it is expected that all students strive for 100% attendance however, in reality, we appreciate that students do get ill and a target of 96% is not unreasonable. We monitor attendance daily, weekly and monthly; we follow the Hampshire guidance in relation to issuing Penalty Notices. This includes being punctual to school, arriving ready for morning Tutor at 8.25am. Mrs Bacon our attendance officer is always on hand to help with attendance queries.

If absence from School is unavoidable, please ensure you do the following:

- Email studentabsence@brightonhill.hants.sch to let us know that your child is ill.
- If you can't email us please call Reception (01256) 350606 and choose the 'Students Absence' option or contact the Attendance Officer on (01256) 362506.
- If your child has a long absence we are keen to know how they are getting on, so please keep in touch regularly. Remember we are always happy to provide work to do at home if the illness permits it.
- Please ask your child's teachers for any support that may be required in helping your child catch up on work that has been missed as a result of absence.

Holidays, doctor's appointments and other appointments

Absence from School during term time can be very disruptive for students and have an adverse effect on progress. We request that you arrange for family holidays to be taken during School holiday periods.



Applications for Leave of Absence (in exceptional circumstances only) are available on request from the School Reception. Completion of this is a legal requirement, the application must be made in advance and the Headteacher must be satisfied that there are exceptional circumstances which warrant the requested leave.

Holidays, in term time will not be authorised, unless in exceptional circumstances (at the Headteachers discretion).

We discourage absence of this nature from school. When making appointments for your child at the doctor, dentist, optician, etc. Please try to arrange for them to take place out of school hours.



If you would like to read our full attendance policy, please follow this link: www.brightonhill.hants.sch.uk/assets/Policies/22Attendance.pdf or scan the QR code.

There is a collective focus on making sure everyone achieves their very best. Respect and diversity are at the centre of this.



HOW WILL MY ACHIEVEMENTS BE RECOGNISED?



Celebrating Achievement

We believe in taking every opportunity to celebrate the success of our students. We foster an ethos of encouragement for the active promotion of good achievement and behaviour. Students in all year groups have the opportunity to gain Merit stamps which are recorded in the student planner.

The more house cup stamps the students collect, the more rewards they receive. Rewards include:

- Telephone calls to parents from Tutors and relevant members of staff
- Assembly Commendations — We regularly hold reward assemblies for achievements our students make.
- Lunchtime privileges
- House cup points – Students collect house cup points in school that feed into the house cup and rewards week at the end of the year.
- Praise Letters/Postcards – When students do consistently well in a particular faculty area, you will be informed by letter. Such praise letters are a common feature of school life.

- Commendation Certificates – These are awarded for outstanding work and contributions to the School. Special Commendation Certificates are awarded to students whose achievements go beyond even our expectations.
- Headteachers Lunch — These are awarded by each Faculty and Head of Year, every fortnight, to students who have demonstrated exceptional levels of resilience, an extraordinary piece of work, have been supportive of other, or have maybe assisted staff at an event above that which is expected.
- Rewards week - In the summer your child will experience rewards week. This is a time to celebrate the achievements of our students and reward them for their accomplishments. We run a huge selection of reward trips, from the year 7 Bushcraft camp to Thorpe park and Lego land. We also run a number of onsite activities such as a calligraphy workshop or baking in school.



THE HOUSE CUP

The House Cup is a whole school competition where every student can earn points for themselves and for their house in a number of ways, ranging from having good attendance, performing well in lessons or taking part in extra-curricular activities and competitions.

Student's individual points and overall House totals are displayed on the VLE for all students and parents to access.

Pupils keenly take part in the extensive extra-curricular offer of activities



The aims of the House Cup are:

1. To encourage more cohesive team work and team spirit amongst our students through inter and intra house/year group/curricular activities.
2. To unite students through the promotion of common goals and a sense of belonging to the whole school community.
3. To increase students' enjoyment of school by providing more structured opportunities for participation, impacting positively on attendance, achievement and progress in learning.

Some examples of house events this year have been Football, Netball, Science, Technology, cooking, chess and badminton. With plenty more on the way next year to look forward to.

House Events

2023/2024



8-Sep	Year 11 Football			
15-Sep	Year 10 Football	Year 9, 10 & 11 Drama		
22-Sep	Year 8 Maths	Year 9, 10 & 11 Photography		
29-Sep	Year 7 & 8 Music			
6-Oct	Year 9 Football	Year 7 & 8 Dance (5-Oct)		
13-Oct	Year 10 & 11 Science	Year 7 & 8 Art		
20-Oct	Year 8 Football			
3-Nov	Year 9, 10 & 11 Creative Industries	Year 7 Football		
10-Nov	Year 9, 10 & 11 French	Year 7 & 8 Basketball		
17-Nov	Year 9, 10 & 11 E&DT	Year 10 & 11 Rugby	Year 7 & 8 Drama	
1-Dec	Year 9, 10 & 11 Spanish	Year 7 & 8 Rugby	Year 9, 10 & 11 Basketball	
8-Dec	Year 7 & 8 Creative Industries	Year 11 Maths	Year 9 Rugby	Year 7 & 8 Photography
5-Jan	Year 9, 10 & 11 Music			
12-Jan	Year 9 Science	Year 7 Maths	Year 9, 10 & 11 Art	
19-Jan	Year 7 French	Year 7 & 8 Drama		
26-Jan	Year 10 & 11 Badminton	Year 7 & 8 Photography		
2-Feb	Year 7 & 8 Computing	Year 7 & 8 Badminton		
9-Feb	Year 7 Spanish	Year 7 & 8 Art		
23-Feb	Year 9 Badminton	Year 7 & 8 Music		
1-Mar	Year 10 & 11 Volleyball			
8-Mar	Year 8 French	Year 7, 8 & 9 Volleyball		
15-Mar	Year 7 Science			
22-Mar	Year 8 Spanish	Year 10 Maths		
19-Apr	Year 7 & 8 Tennis			
26-Apr	Year 9 & 10 Tennis			
10-May	Year 8 Science	Year 7 & 8 Cricket		
17-May	Year 9 Maths	Year 9 & 10 Cricket		
7-Jun	Year 7 & 8 Rounders	Year 7, 8, 9, 10 & 11 Art		
14-Jun	Year 9 & 10 Rounders	Year 9, 10 & 11 Dance (13-Jun)		
21-Jun		Year 9, 10 & 11 Dance (20-Jun)		

Making success inevitable



SAFEGUARDING

Are you worried about someone's safety?



Mr Wilkinson
Deputy Headteacher and
Designated Safeguarding Lead (DSL)



Mr D Du-heaume
Head of Transition & Marketing
Deputy DSL – Yr7 safeguarding link



Miss Thomas
Student Support
Deputy DSL – Year 8 & 9 safeguarding link



Mrs Richards
Student Support
Deputy DSL – Year 9 safeguarding link



Mr Matthews
Pastoral Support
Deputy DSL – Year 10 and 11 safeguarding link



Ms Heath
SENDCo and
Deputy DSL – SEND/LAC safeguarding link



Mrs Laney
PA to the Headteacher Deputy DSL –
Staff safeguarding link

Contact us on:
safeguarding@brightonhill.hants.sch.uk

Other Useful Contacts:

Hants Direct
(Childrens' Reception Team)
01329 225 379

Out of Hours – 0300 555 1373

Hampshire Childrens' Services
(8.30am-5pm) – 0300 555 1384

Hampshire Police (non-urgent)
101

NSPCC Child Protection Line
0808 800 5000

Child Line
0800 1111

SAFEGUARDING

BRIGHTON HILL COMMUNITY SCHOOL



SAFEGUARDING POLICIES

- Child Protection policy
- Safeguarding policy
- Behaviour Management policy
- First Aid policy
- Health and Safety policy
- Sex and Relationship Education
- SEN & Disabilities policy
- Anti-bullying policy
- ICT and Internet policy
- Social Media Policy
- Intimate Care policy
- Educational Visits policy
- Physical Intervention Policy
- School Site Security Policy
- Whistle Blowing policy
- Attendance policy
- Staff Code of Conduct
- Recruitment policy
- Using Photographic Images consent
- Remote Learning Policy

WHAT WE DO

REPORTING CONCERNS AT BHCS

- CPOMS used by all staff to report concerns
- Student and parent email (safeguarding@brightonhill.hants.sch.uk) to allow concerns to be reported at any time
- DSL available at all times
- Staff stickers on staff badges so staff can report concerns directly to CRT/MASH if DSL is unavailable for any reason
- Police use in cases of FGM
- LADO used to report/log complaints re: school staff

STRATEGY DEVELOPMENT

- Annual action plan in place, written by DSL
- Annual HSCB audit submission
- Use of external audit from HIAS
- Safeguarding linked governor, inc. regular strategy meetings and updates
- Analysis of CPOMS for future strategy
- Use of safeguarding literature to inform future staff training needs
- Annual audit of bullying, racist, homophobic incidents

CURRICULUM

- Values strands which encompass PSHE, SMSC, RS, RSE, Citizenship, British Values and the Prevent duty interwoven through subject and tutor curricula
- MyWorld in tutor time for all year groups
- RE in tutor time curricula for KS4
- Compulsory RE for all students at KS3
- Year 7 community lunch
- HoY weekly assemblies
- PSHE/values strands referenced in each SoL from each faculty
- Computing – staying safe online
- Deep Learning Days
- Additional bespoke activities/workshops/days according to local and national issues, e.g. knife crime, hate crime, county lines, etc

RECRUITMENT

- 'Safer recruitment' trained staff on every interview panels
- Regularly spot-checked and up to date Single Central Register (SCR)
- All references fully checked
- Enhanced DBS checks on all new staff
- Ongoing DBS updates for existing staff
- All volunteers DBS checked /DBS paperwork and identification held on file
- Use of alternative providers checked re: employment conditions matching safer recruitment process used in DfE register schools
- Governors included on SCR
- Dedicated safeguarding governor role

STAFF TRAINING

- Bi-annual DSL training
- DSL on site/available at all times
- Annual staff refresher training
- Bi-annual full staff training
- Bi-annual PREVENT training
- Use of resources from TheKey Safeguarding centre to support staff training
- Ongoing e-learning assessment for all staff
- Regular staff briefing updates on new and ongoing safeguarding issues
- First aid trained staff
- All staff read KCSIE part 1
- New staff induction processes
- Mental Health First Aid trained staff on site

SUPPORTING MENTAL HEALTH

- Designated staff lead for mental health and well-being
- Mental Health First Aid trained staff onsite
- Hub support for most vulnerable students
- Well-being square
- Well-being ambassadors
- Anti-bullying ambassadors
- Staff well-being room
- Regular staff and student surveys to assess well-being, workload, etc

INTER-AGENCY WORKING

- 'A relentless focus on inter-agency working to secure positive outcomes for our students'
- Education Psychology Service
- CAMHS
- Children's Services
- School nurse service
- Family Support Service
- Early Help Hub
- Hampshire Local Authority
- Attendance Legal Panel / Legal Intervention Team (LIT)
- Comprehensive transition package, including liaison with Primary Behaviour Service for key students
- Thrive mentoring support
- Alternative Providers, including Ashwood, Inclusion Hampshire, Princes Trust, Elkolet
- Virtual School
- Links to KS1/2 and FE providers

BEHAVIOUR

- Clear behaviour policy including rewards and sanctions
- Behaviour managed by all staff, at all levels
- De-escalation, restorative and reflective approaches adopted and adhered to by all staff
- Hub support team
- Determined approach to reduced FTEs through use of PRR and collaboration with other local secondary schools
- Clear log of bullying incidents
- Clear log of racist incidents
- SIMS log of all behaviours
- Use of daily report cards to monitor student behaviour
- House cup system, including regular rewards in place to promote positive behaviour
- Rewards week to promote good behaviour
- Use of risk assessments for students where behaviour causes a safeguarding concern
- Time-out cards to support vulnerable students
- Alternative providers utilised to support improvements in student behaviour (e.g. Thrive)

OFF-SITE ACTIVITIES

- Use of EVOLVE to log all trips via HCC
- EVOLVE authorisation required for all residential, adventurous and overseas trips
- Risk assessments for all trips, including specific risk assessments for students with medical or behaviour needs
- Educational Visits policy, including appropriate student : staff ratios

HEALTH AND SAFETY / MEDICAL

- Dedicated medical room and medical officer
- Reporting of injuries, accidents, administering of first aid via CPOMS
- First aid trained staff on site in each department
- Defibrillator available at reception
- Secure site during the school day
- Clearly labelled fire evacuation routes
- Risk assessments in place for various activities and places within the school
- Information sharing re: all students with significant medical needs
- Regular staff refresher training re: epi-pens
- Staff duty rota providing supervision across the site at break and lunch times
- Annual lockdown drill
- Termly fire drills

PARENT SUPPORT

- Dedicated website section, including signposting to useful websites, e.g. Parent Zone, NSPCC, Childline, Safe4Me, ThinkUKnow, CEOP
- Dedicated email address to report concerns - safeguarding@brightonhill.hants.sch.uk
- Regular newsletter updates
- Regular sharing of information by email
- Parent surveys at all parents evenings
- Parent focus groups run by HoYs

STUDENT SUPPORT TEAM

- Designated Safeguarding Lead (DSL)
- 6 x Deputy DSLs
- Dedicated DSL support for each year group
- Dedicated Head of Year for each tutor group
- Dedicated Deputy Heads of Year for Yr7-10
- SEN department, including SENCO and team of Teaching Assistants
- Hub – student support service
- Pastoral Support Officer
- Family Support Worker
- Mental Health and Well-Being Lead
- Attendance Officer
- Medical Officer
- Specific tutor/tutor group for each student
- Dedicated Senior Leadership team to support all staff and students

INTERNET SAFETY

- Specific Online Safety policy in place
- Impero filters in place, blocking inappropriate websites
- Smoothwall flag system to highlight inappropriate search functions by students – monitored by IT team and reported to the DSL team via linked CPOMS category alerts
- Regular password updates required by all staff and students
- E-safety education during KS3 computing lessons
- E-safety qualification for all students
- Safer Internet Day activities
- Acceptable use of ICT policy
- Internet Policy, including details about acceptable use of social media by staff
- Parental permission to share photographs on social media, school website, etc
- E-learning module, undertaken by staff bi-annually

VISITORS

- All visitors report to reception
- Identification required before signing in
- Secured site, including front door entrance to prevent entry unless signed in
- Red lanyard worn by all visitors, at all times
- All visitors issued with safeguarding leaflet on arrival
- Risk assessments completed on all in-school enrichment experiences

ATTENDANCE

- Full-time Attendance Officer in post
- First response daily calls for unexplained absence
- In Touch emails sent daily for periods of unexplained absence
- Signing in/out book in medical room/reception
- Missing Student Alert process used by all staff to report less than lesson absence
- 3 and 5 day absence protocols followed by tutors and Heads of Year
- Regular colour categorised letters to eighteen awareness re: importance of attendance
- CME and ALP processes followed where relevant
- Relentless focus on, and support for PA students from Attendance Officer, tutors and Head of Year

HOW IS STUDENT PROGRESS MONITORED?

Students joining Brighton Hill Community School will complete Cognitive Ability Tests (CAT4) devised by GL Assessment: <https://tinyurl.com/84h7w4pv>. These are conducted in the opening weeks of their first term. The results of these assessments will be used alongside progress and attainment data provided by their primary school and further aligned with national data provided by FFT Aspire (a non-profit organisation used by over 13,600 schools providing accurate and insightful data to help set ambitious and aspirational targets for students) to determine your child's start point with us, their 'baseline fine grade' in each subject area. It is from this 'baseline fine grade' that their progress will be measured, reported, and celebrated at two TA (teacher assessment) points every year across the 5 years they spend in our care. Scan the QR code for more information



WHAT ARE THE UNIFORM REQUIREMENTS?

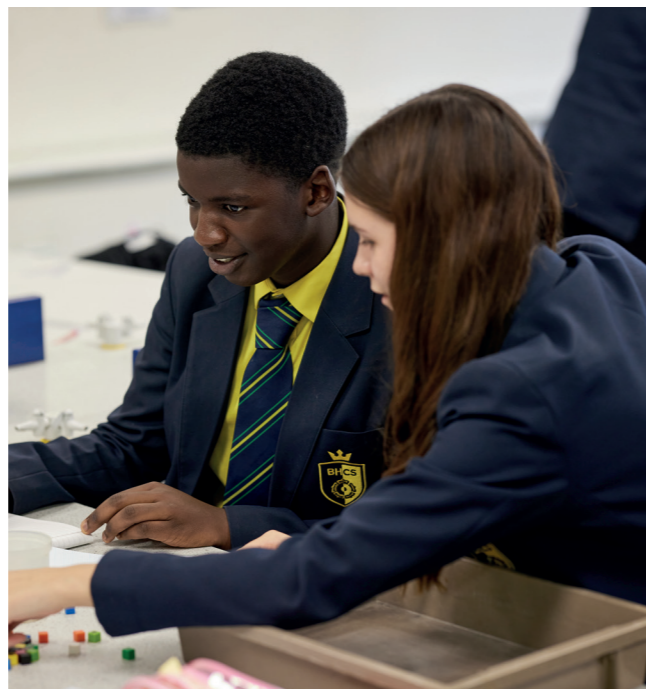
We have high expectations of students' personal presentation and conduct. Consequently, we place great importance and value on our school uniform as a mark of pride in the school. Uniform creates a positive identification with the school community as well as avoiding conflict at home about what to wear.

Uniform requirements are available at the back of this pack and on the school website.

Scan the QR code for more information



Vitaly, pupils respect the importance of making sure their classmates can learn without disruption.



BHCS Uniform

Be smart, wear it right

- ✗ No extreme hairstyles or non-natural hair colours
- ✗ No extreme or excessive make up including lipstick, false eye lashes etc
- ✗ No facial piercings, one stud earrings only
- ✗ Ties correct length (5 stripes visible), top button fastened and not visible
- ✗ Blazers worn correctly, No rolled sleeves
- ✗ No acrylic nails or nail varnish allowed
- ✗ No excessively short skirts* (no shorter than mid-thigh), leggings, or chinos/ denim/ stretchy material
- ✗ No boots, no dolly shoes and no trainers



Brighton Hill Community School
Making success inevitable



*Final decision regarding appropriate length of skirt lies with SLT



STUDENT WELLBEING

We are extremely proud of The Well-Being Centre (WBC) which launched in January 2022. The vision is to support the students of BHCS with their physical, mental and emotional well-being. This fantastic provision within the school is accessible to all students of BHCS.

The WBC provides a safe and calming environment for students who are struggling with issues in and outside of school. The WBC team support students with problems that they are facing and are there to listen and offer strategies to help manage the situation and their feelings. As well as this, our WBC team works closely with parents and carers to further support the students and their family. We understand that school can sometimes be difficult, especially when we are starting at a new one! So, it will be important for students to visit the WBC, so we can help them on their journey.

Currently, we have a variety of different interventions to promote the well-being of our students. These include one to one scheduled sessions, group sessions, assemblies to educate our students on mental health, as well as many others."



Mrs Richards (Mental Health Lead), Miss Thomas (Family Support Worker) and Miss Jawad (Well-Being Centre Manager and Student Support Coordinator)

CATERING FOR STUDENTS



All students are required to remain on the School site at lunch break. A cafeteria-type service is available for the provision of cooked food and sandwiches.

The catering facilities at Brighton Hill are provided by Aspens using a biometric cashless system. Students do not pay for food bought with cash but use the money loaded onto their accounts. This is an online payment service via ParentPay which allows you to monitor your child's daily purchases. You will find more information on this system on our school website.

Facilities are provided for students preferring to bring a packed lunch with them.

Free School Meals

If you receive Income Support or Social Security benefit your child is entitled to free school meals. More information and an application form are available on the School Website. Please contact us if you need further advice in this regard, or go to the Hampshire County Council website for further information regarding FSM

Scan the QR code for more information



WHAT EXPECTATIONS ARE THERE IN TERMS OF BEHAVIOUR?



When building an atmosphere where success is inevitable, we must ensure an environment where positive behaviour is expected at all times.

The school has a responsibility both to manage students' behaviour and to encourage students, supported by their parents, to manage their own behaviour in such a way that learning and teaching can be effective in school, on school visits and on their way to and from school.

Whilst it is possible to produce a list of school rules, students' good behaviour is secured in the longer term through modelling very high expectations, respectful relationships and clear boundaries.

We have a programme of "reflections", where students are encouraged to reflect on any poor behaviour and staff are encouraged to support the students through this.

We strive for the highest standards of behaviour and through the **home school agreement** we hope that parents support his too.

The school will always have the final decision on all matters relating to behaviour management, including the issuance of sanctions as per the schools behaviour policy.

If you would like to read our full behaviour policy, please follow this link: www.brightonhill.hants.sch.uk/assets/Policies/3BehaviourPolicy.pdf

High expectations of behaviour and very low incidents of bullying mean that pupils can learn happily and safely.
Outstanding for behaviour and attitudes



WHAT EXTRA-CURRICULAR ACTIVITIES ARE ON OFFER?



We are proud to offer a whole host of opportunities for students of all interests to enrich their education and experience. Individual clubs, visits and activities are arranged each year and the range of enrichment activities is constantly growing.



The full range of extra-curricular clubs and activities available is updated each term and can be found on the school website and by using this QR code



We strongly encourage all students to become involved in these enrichment activities as they really do enrich their experience of the curriculum and school life in general. Please do look through the list of extra-curricular activities on offer to your child each term and encourage them to join at least one weekly activity after school as well as participating in the faculty-based house events held every Friday.

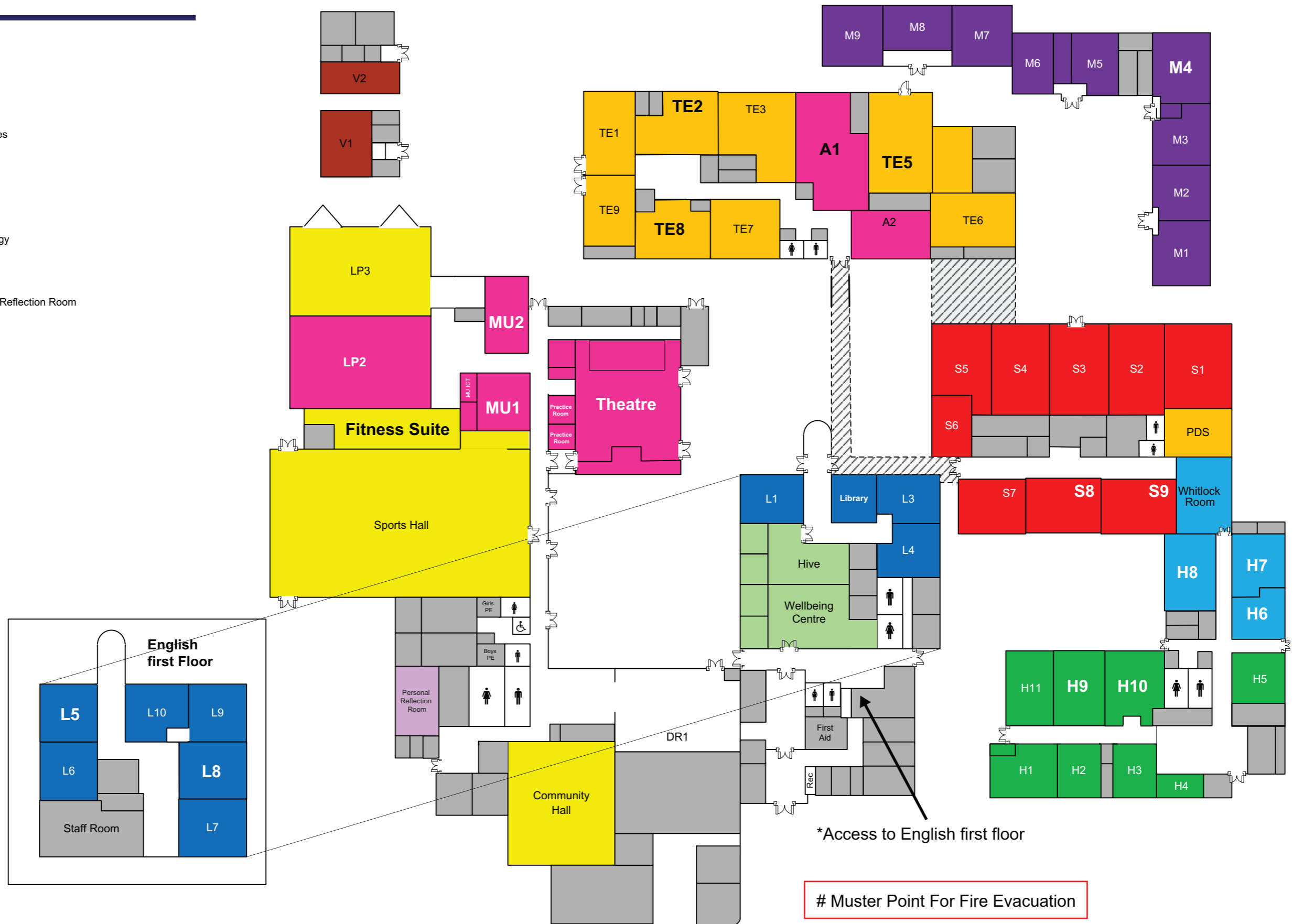
Monday		Tuesday		Wednesday		Thursday		Friday			
Lunchtime	After school	Lunchtime	After school	Before school	Lunchtime	After school	Lunchtime	After school	Before school	Lunchtime	After school
12:20pm - 12:50pm	3:15pm - 4:00pm	12:20pm - 12:50pm	3:15pm - 4:00pm	7:15am - 8:15am	12:20pm - 12:50pm	3:15pm - 4:00pm	12:20pm - 12:50pm	3:15pm - 4:00pm	7:15am - 8:15am	12:20pm - 12:50pm	3:15pm - 4:00pm
Badminton - All years Sports hall (PBG)	Home learning club - All years in Te3 (STR)	Badminton - All years Sports hall (PBG)	Home learning club - All years in Te3 (STR)	Gym - All years - (SL)	Powerleague football - All years	Home learning club - All years in Te3 (STR)	Badminton - All years Sports hall (PBG)	Home learning club - All years in Te3 (STR)	Cricket - Sports hall (DDH)	Powerleague football - All years	Band - MU1 (FED)
Powerleague football - All years	Dance ambassadors - LP2 (VBN)	Powerleague football - All years	KS4 Open dance studio - LP2 (VBN)		Woodwind ensemble - PR1 (FED)	Dance ambassadors - LP2 (VBN)	Powerleague football - All years	KS4 drama - Theatre (PPY)		Science club - Y9/10/11 in S3 (VMA)	Maths club - M4 (CAW/TDE)
Year 7 games club - HUB (WCS)		Library - All years	KS3 Drama club - Theatre (PPY)		Badminton - All years Sports hall (PBG)	KS3 Dance club - LP2 (VBN)	KS4 Drama club - Y7/8 in S3 (VMA)	Football club - All years (DDH/RSK)		Library - All years	DofE Y10 - DDH
Library - All years	Year 7 Choir - MU2 (FED)	Band workshop - MU1 (FED)			Library - All years	Memrise languages club - All years H6 (SND)	Netball club - All years - (SL/KRN)			Wellbeing square - M1, M2, M3, M4	
Wellbeing square - M1, M2, M3, M4	Wellbeing square - M1, M2, M3, M4	Gym - All years - (SL)			Wellbeing square - M1, M2, M3, M4		Library - All years	Art Club - All years A1 (CES)		Badminton - All years Sports hall (PBG)	
		Multi-sports - Y7/8					Wellbeing square - M1, M2, M3, M4				
		Gymnastics - KRN LP3									
		Tabletop war gaming - All years H5 (TML)									

EXAMPLE

Breakfast club - Every morning in the HUB from 7:30am

SCHOOL SITE MAP

- Maths
- Science
- Humanities
- MFL
- English
- PE
- EPA
- Technology
- Hub
- Vocation
- Personal Reflection Room



Muster Point For Fire Evacuation